



UEGF Support of Postgraduate Educational Proposals (PEPs)

Initiative – General Aims

In 2011, UEGF will again support postgraduate programmes and educational trainings from UEGF members and national societies with EUR 10.000,- and calls for applications for the UEGF Support of Postgraduate Educational Proposals (PEPs).

By this, UEGF is aiming for encouraging dynamic postgraduate educational proposals from UEGF members as well as national societies to improve the quality of care and/or organisational practice of medical and surgical gastroenterology and hepatology. This implies the harmonization of professional standards in Europe and the application of modern methods of teaching in medical training and education.

Conditions for Proposals

The following minimum requirements have to be fulfilled by educational proposals submitted for UEGF Support of PEPs in 2011. **If they do not comply with these formalities they can not be considered for UEGF funding:**

- Only proposals organized and submitted by a UEGF member or national Gastroenterology society will be accepted.
- The course has to take place between Jan. 1st and Dec. 31st, 2011.
- The educational programme has to be in English to allow the participation of a pan-European audience or simultaneous translation has to be provided.
- Clear description of educational goals.
- Clear description of target audience and how the qualification process will be handled.
- Clear description of the educational methods to be used, the outlines of the programme and the teachers involved.
- Inclusion of teachers who are in an earlier phase of their professional career incorporating a relevant gender balance.
- A detailed budget of the programme has to be presented.
- The programme has to be applied for European CME accreditation points.
- Structured evaluation by the participants of the educational activity.

Criteria of Evaluation

The UEGF Education Programme Committee will evaluate accepted proposals pursuant to four main evaluation criteria:

1. **Content:** The prime focus of the postgraduate educational proposals should be on **educational needs that are presently not satisfactorily met by available national or international postgraduate programmes or courses** such as:
 - a. Programmes developed for geographically and economically less advanced areas within Europe.
 - b. Programmes aiming at specific gastrointestinal and hepatological diseases, symptoms, syndromes and topics overlapping with other medical professions that are insufficiently covered by available postgraduate teaching programmes.
 - c. Current or future topics which may secure or broaden the base of practice of medical and surgical gastroenterology and hepatology like f.e.:
 - Gastrointestinal oncology
 - Nutrition
 - Microbiology etc.
 - d. Interdisciplinary topics and those which bridge gaps of medical care (e.g. age and development related, clinical problem related, basic medical to specialist care, topics covering different organ systems, diagnostic imaging and intervention).
 - e. Programmes involving collaborations between sister and associate as well as national member societies of UEGF.
 - f. Programmes aiming for a better cooperation between the different branches of the medical profession and at strengthening the continuity of gastrointestinal disease management between primary and secondary care.
2. **Method:** The programme should have a **sound educational methodology based on evidence based principles and aim at the educational needs of the target group.** The selection of teacher–faculty should always apply a relevant gender balance. Active involvement of participants and self-assessment after the programme is propagated. Various educational formats can be used:
 - a. Small group teaching.
 - b. Case based seminars with active involvement of participants.
 - c. Problem based approaches with diagnostic pathways and therapeutic algorithms.
 - d. Seminar-style teaching with active involvement of participants and hands-on trainings.
 - e. The audience should receive educational material that facilitates individual feedback and repetition.
3. **Audience:** The target group of the postgraduate educational proposals should be properly defined; the programme should **focus on specific learning objectives of this audience.**
4. **Innovation:** In prioritising the proposals that are submitted for UEGF support the **aspect of innovation will be considered.** Proposals can be innovative in various aspects such as:
 - Target group
 - Educational set-up
 - Subject etc.

The UEGF Education Programme Committee guarantees the support of diverse postgraduate educational proposals to avoid conflicts between teaching activities with overlapping scientific topics.

UEGF Support Package

Proposals supported by UEGF will be UEGF branded, meaning that the UEGF logo

- will appear on **all printed material** (e.g. first announcements, preliminary programme, final programme, syllabus, evaluation forms, certificates etc.).
- will appear on **all promotional matters** (e.g. posters, flyers, banners, announcements, advertisements, call for applications, invitation letters, e-mail circulations, website announcements etc.).
- will be placed on the course website.

The UEGF Education Programme Committee will transfer the amount of EUR 10.000,- in one single payment as soon as:

- UEGF has received **evidence of expenses** (f.e. copies of invoices) up to EUR 10.000,-
- UEGF has received a **final statement of revenues and expenditures** authorised and signed by the treasurer of the applying organization.
- UEGF has received a **detailed report of the performed activity including final programme, faculty member list, participants' statistics and final evaluations.**

A Letter of Agreement has to be signed by UEGF and the authorized course organizer to validate the UEGF Training Support indicating the terms and conditions of the UEGF Support of Postgraduate Educational Proposals (PEPs) 2011.

Selection Procedure

The members of the UEGF Education Programme Committee will monitor the fulfilment of the minimum conditions for proposals and review all accepted proposals anonymously online. The UEGF Education Programme Committee is responsible for the final decision based on the numeric average of the review outcome of the four main evaluation criteria:

1. Content
2. Method
3. Audience
4. Innovation

Committee members representing an applying member society within the UEGF Education Programme Committee are excluded from the online evaluation of the submitted proposal.

Application Process

All interested societies are asked to apply online on www.uegf.org from **March 1 – December 1, 2010**. **The final decision will be taken by the UEGF Education Programme Committee in January 2011.**

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